

Student Handbook



Faculty and Staff

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Background Information

Introduction

Rehabilitation Management and Health Counseling (RMHC) is a 100% undergraduate program at the University of South Florida. The program is designed to prepare students for careers in the rehabilitation field. The program is accredited by the Council on Rehabilitation Education (CRE) and the American Rehabilitation Counselor Association (ARCA). The program is also a member of the National Association of Rehabilitation Counselors (NARC).

Program Mission, Outcomes and Objectives

The Rehabilitation Management and Health Counseling (RMHC) program is designed to prepare students for careers in the rehabilitation field. The program is accredited by the Council on Rehabilitation Education (CRE) and the American Rehabilitation Counselor Association (ARCA). The program is also a member of the National Association of Rehabilitation Counselors (NARC).

1. Research and analysis of the rehabilitation field.
2. Preparation of students for careers in the rehabilitation field.
3. Implementation of rehabilitation services and programs.

University Recruitment and Diversity Policy & Accreditation

USF is committed to diversity and inclusion. The university's recruitment and diversity policy is designed to ensure that all students have the opportunity to succeed. The university is also accredited by the Council on Rehabilitation Education (CRE) and the American Rehabilitation Counselor Association (ARCA).

USF's accreditation is a testament to the quality of its programs. The university is also a member of the National Association of Rehabilitation Counselors (NARC). The university's accreditation is a testament to the quality of its programs. The university is also a member of the National Association of Rehabilitation Counselors (NARC).

Council on Accreditation of Counseling and Related Programs (CACREP), Council
on Rehabilitation Management, Health Care Professions, Disability, & Family
Services (CFS), Council on Behavioral & Community Services.
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Transfer Credit

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USF Graduate Catalog, Section 7 Academic Policies & Regulations

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Computer Accounts

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Curriculum

Course Requirements

Counseling Psychology MA

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4. A... C... R... M... H... C... P...

Field Training Component

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C

Final Comprehensive Examination (COMPS)

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General Information

First Day Class Attendance

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Confidentiality and Ethics

S ... C ... R ... C ... S ... A ... C ... A ...

Licensure

S ... A ... B. F ... F ... () ... () ... 0.47 0.L ... (-0.56 K0.75ID 913 DC ... // 3 ... 1

Problem Resolution Process

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 C. A. C. P. USF P 10-002:
 (:// / / -10-002.). I.
 S. C. P. N. -A. C. P. USF P 30-053:
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General Guidelines

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Concerns Initiated By Students

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If the concern is classroom-based

NOTE: I. () /
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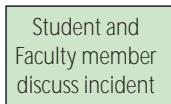
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Academic Grievance Procedure – Department

(USF Policy 10-002) <http://regulationspolicies.usf.edu/policies-and-procedures/pdfs/policy-10-002.pdf>

A. [Illegible text]



No Resolution Reached



Tip #1: Align your syllabus with USF Policy and revise areas of confusion after each term. Ask your colleagues to review your syllabus.

Tip #2: Be explicit about grading practices (both qualitative and quantitative).

Tip #3: Meet with students to discuss their concerns and send a follow-up e-mail confirming key points from your discussion.

Tip #4: Assume that any written communication (e-mail or hard copy) is public record. Stick to the facts and don't respond defensively.

Tip #5: The burden of proof is on the faculty member for issues of academic integrity while all other issues place the burden of proof on the student.



Appendix A

Student Readiness for Field Placement Form

Counseling, Rehabilitation, Mental Health, and Community Psychology, Counseling Services

Student Readiness for Field Placement Survey:

Strongly Disagree 1	Disagree 2	Somewhat agree 3	Agree 4	Completely Agree 5	
					S
					S
					S
					S
					S
					S
					S

Poor 1	Fair 2	Average 3	Above Average 4	
				Q
				C
				D <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
				P <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
				N

Comments:

Appendix C

Sample Graduation Certification Form (Mental Health Counseling Track)

College of Behavioral and Community Sciences
Certification Form

**MASTERS OR DOCTORAL DEGREE CANDIDATE CERTIFIED FOR GRADUATION
SEMESTER** _____

Student's Name

Sample Graduation Certification Form (Rehabilitation Counseling Track)

College of Behavioral and Community Sciences
Certification Form

MASTERS OR DOCTORAL DEGREE CANDIDATE CERTIFIED FOR GRADUATION
SEMESTER _____

Student's Name _____

M.A. Clinical Rehabilitation & Mental Health
Counseling: Rehabilitation Counseling Specialization

1st Fall

- X Meet with Dr. Stern
- X Determine research path:
thesis or independent study
- X If research, review CFS

